

DIRECT WINES

Position Title	Group Reporting Manager – Fixed term 12-18 months
Reports To	Head of Finance
Overall Job Purpose	<p>Manage the group consolidation process using a combination of Excel and Cognos Controller and move this fully onto Cognos Controller within 6 months. Parallel run the system and a roll out to the business reporting in following 6 months.</p> <p>Deliver accurate and timely consolidation of group financial results on regular and ad hoc basis; retain a high standard of all reports and analysis provided while working to the tight deadlines.</p> <p>Manage a team of two.</p>
Key Responsibilities	<ul style="list-style-type: none"> • Optimise use of Cognos Controller and enable it's wider business use. • Responsible for the consolidated, multicurrency monthly management accounts and reports as well as regular forecasting and KPI reports, budgets and 3 year plans for 27 management reporting entities. • Continue to develop existing reports and create new reports to support the business's changing needs as it grows. • Provide ad hoc information for individual businesses, as well as the consolidated view when required, to support decision making and to be able to review and analyse information before submission. • Manage the Concur Expense system to ensure group policies are adhered to. • Support Head of Finance in preparation of statutory accounts for 6 UK legal entities. • Manage, coach and develop a team of two. • Make efficient use of an external Cognos Controller specialist as well as in house knowledge. • Ad hoc requests.
Qualifications	<ul style="list-style-type: none"> • Educated to degree level or equivalent • Accounting qualification essential (ACA, ACCA, CIMA or equivalent)
Experience	<ul style="list-style-type: none"> • Detailed working and administration knowledge of Cognos Controller (essential) • Consolidation and multicurrency accounting experience (essential) • Good knowledge of FRS 102 • Team management and development
Personal Qualities and Skills	<ul style="list-style-type: none"> • Attention to detail and ability to analyse high volumes of data at high speed • Ability to multi-task and prioritise • Aptitude to simplify, present and explain complex data. • Good communication and influencing skills to manage a wide range of stakeholders • Autonomous with ability to manage upward communication. • Advanced Excel skills essential • Flexibility to work longer hours at peak reporting periods.